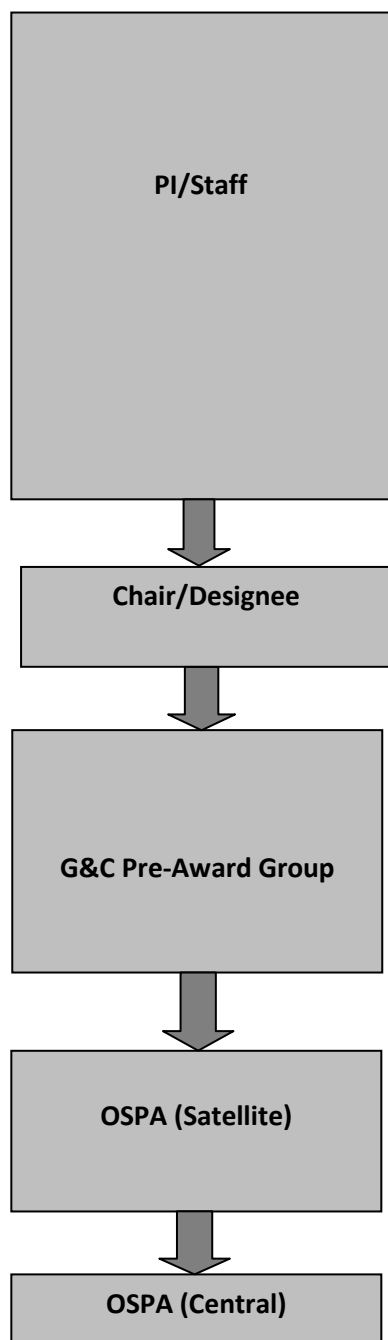


Framework for SOM Grant Submission Process*

Flowchart



Responsibilities

- Adhere to RFA requirements
- Provide pre-notification to G&C (1month)
- Include IRB documentation (if applicable)
- Include ACUC documentation (if applicable)
- Include IBC documentation (if applicable)
- Use of correct F&A rate
- Prepare complete/defensible budget
- Write high-quality narrative
- Complete grants module/generate PSRS
- Obtain required PSRS signatures
- Ensure e-submission readiness
- Submit to G&C legal/IP documents (7 days before deadline)
- Submit budget/admin. documents (7 days before deadline)
- Submit Financial Disclosure Form (7 days before deadline)**
- Submit final to G&C (4 days before shipping deadline)***

- Attest to Scientific Merit
- Attest to Readiness to Submit
- Attest to Financial Commitments

- Provide consultation to PI/staff
- Review budget for accuracy/allowable expenditures
- Check for correct F&A rate
- Check for required compliance documentation
- Review viability for SOM (with Associate Dean)
- Review application for completeness
- Submit to OSPA (2 days before shipping deadline)

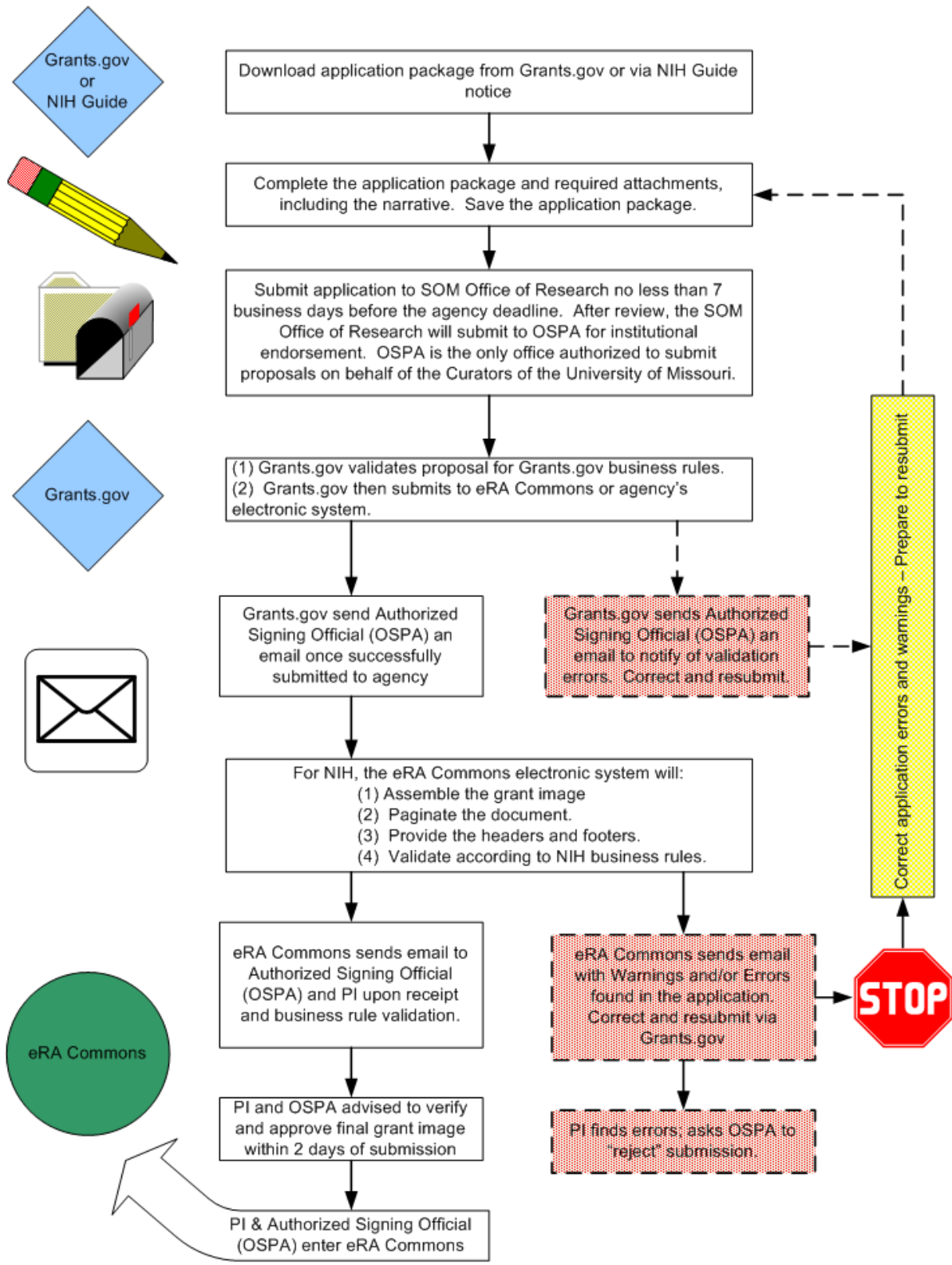
- Conduct final review
- Obtain legal review (if applicable)
- Obtain IP review (if applicable)
- Assure sponsor compliance
- Assure compliance with MU policies

- Provide/Scan institutional signature
- Mail/Submit application to sponsor

* The overall submission process will be evaluated in a bi-directional manner.

**NIH/NSF only

***"Days" refers to work days; earlier completion of final applications will decrease chances for submission failure.



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